## To print from a Chromebook to Google Cloud Printer

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Note - Before you print you will have to accept the email invitation to print.

- 1. Open Chrome
- 2. Login with either your bcsstudent.org or blackhawkchristian.org logins

		Google Drive	Search Drive		×	
3.	Choose Your document	NEW	My Drive 👻			
з.	Choose rour document	▶     My Drive       Shared with me     Shared with me       ●     Recent       ●     Google Photos       ★     Starred       ■     Trash	Shared with me Recent Google Photos Starred To print from the Teacher computer. You opened today			
4.	Choose File - Print or click	the Printer icor		Share New Open Rename Make a Move to. Move to. Move to See revi Languag Downloa Publish Email co Email as	. Ctrl+O e copy b b trash ision history Ctrl+Alt+Shift+H ge  ad as  to the web collaborators as attachment ent details	
					Google Print Total: <b>1 page</b> Save Canc	cel
5.	Click the Change button un	less you want to	o print it to	o pdf	Destination Save as PDF	
					Pages   All  e.g. 1-5, 8, 11-13	

Margins Default • Options Background graphics

6. Choose your printer

Select a destination					
<b>Q</b> Sea	<b>Q</b> Search destinations				
Recent	Recent Destinations				
	Save as PDF				
	Home Cloud DCP-L2540DW				
	BCS Cloud NC-207				
Local Destinations					
	Save as PDF				
Google	Cloud Print Manage				
	Home Cloud DCP-L2540DW				
	BCS Cloud NC-207				
1	Save to Google Drive				

Google Print	
Total: 1 sheet of paper	
	Print Cancel

7. Click Print