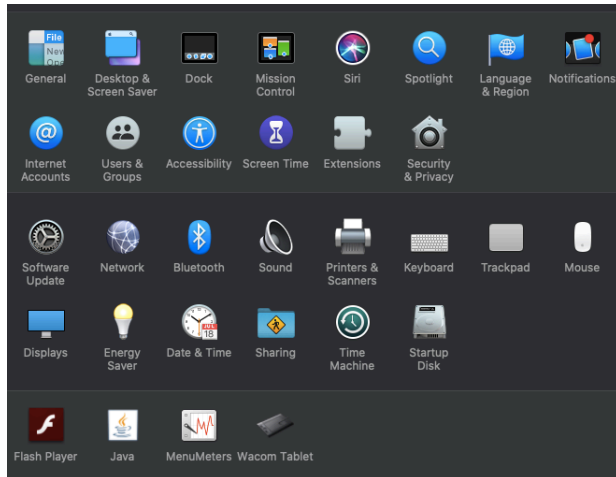# Crash course for some screen recording lessons
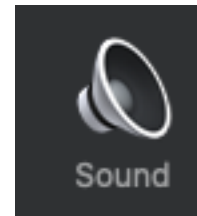
Program that is on your Macbook is QuickTime Player.

Step 1 – Set up your computer

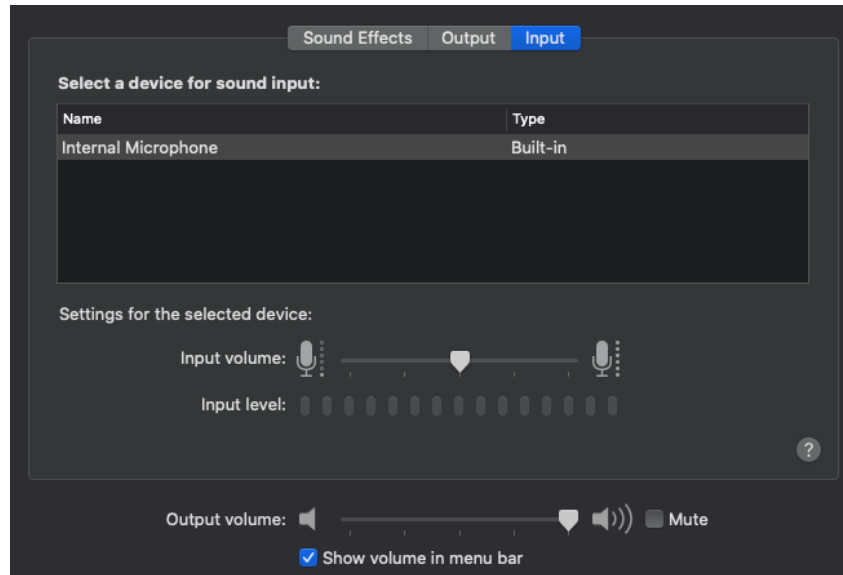A) Locate and click your system preferences →
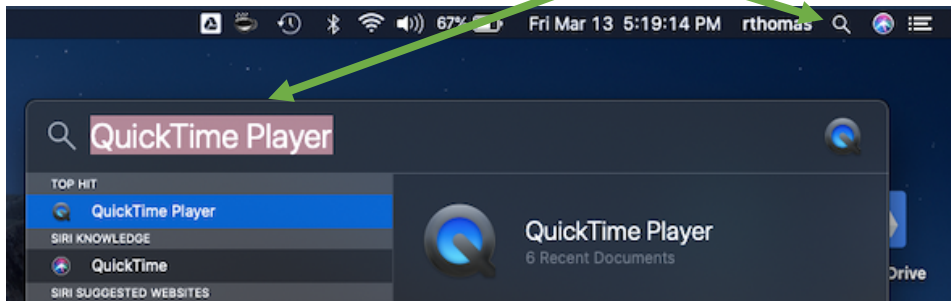

← B) Click on the sound speaker icon.

C) Move over to the "Input" tab.
   Make sure your input volume
   I at a good level. You can test it
   live by speaking and looking at the
   level on the bar.
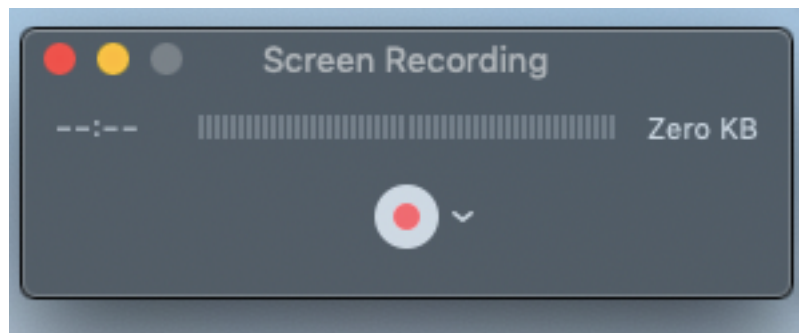
D) Exit the system preferences menu.

Step 2 – Open and set up QuickTime Player

QuickTime Player

A) Find QuickTime Player in your application →
   folder. You can search in the finder.

B) Open up QuickTime Player
   - Click File in Tool Bar
   - Select "New Screen Recording"
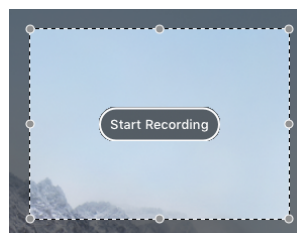
This will appear →

- Click on down arrow beside Record button.

- Select Internal Microphone

- Then click Record

Below instructions will appear telling you how to select between whole screen record or selected area.

Click to record the full screen. Drag to record part of the screen.
End recording by clicking the stop button in the menu bar.

If you "click" it will start recording. If you click and drag the below option will appear to start recording. If you messed up on the click and drag, don't worry you can just click and drag again.

Step 3 – Record Lesson

Once options are set you click Record. Open up your program you will be using for your lesson. Then start your lesson.

Once you are finished click the stop button in the toolbar. The circle with the square inside it.

Step 4 – Edit and Share

A) Select your video you just created. Click "Edit" from the toolbar. There is a "trim" option.

B) Trim down your video by pulling the yellow end markers to location you want your video to start and end. Then click "Trim".

C) You will then have to save this edited version as a new file.

D) Upload this video into Google Drive by dragging and dropping video file into your Drive in an open window.

E) Upload to moodle as normal URL linked file. The students can download video and watch.

Crash Course Over